

## October 2017

Date	City	Agency	Time	Workshop	Type	Location	Catalog Course Code	Activity Code
10/2/17	Nashville	All	8:30am-12:00pm	G.R.E.A.T. Customer Service	Open Enrollment	505 Deaderick Street   1st Floor   Training Room 3	CFW1000	HR-CFG100217-001
10/2/17	Nashville	All	1:00pm-4:00pm	G.R.E.A.T. Customer Service	Training for Trainers	505 Deaderick Street   1st Floor   Training Room 3	CFGT1000	HR-CUSTFT4T100217-001
10/3/17	Nashville	All	8:30am-12:30pm	S.M.A.R.T. Performance Planning	Open Enrollment	505 Deaderick Street   1st Floor   Training Room 3	STW100	HR-SMART100317-001
10/3/17	Nashville	All	1:30pm-4:30pm	S.M.A.R.T. Performance Planning	Training for Trainers	505 Deaderick Street   1st Floor   Training Room 3	STFM1000	HR-SMARTT4T100317-001
10/4/17	Nashville	All	8:30am-12:00pm	Get S.M.A.R.T.er	Open Enrollment	505 Deaderick Street   1st Floor   Training Room 3	GSPM1000	HR-GSPM100417-001
10/4/17	Nashville	All	1:00pm-4:00pm	Get S.M.A.R.T.er	Training for Trainers	505 Deaderick Street   1st Floor   Training Room 3	GST4T1000	HR-GST4T100417-001
10/10/17	Nashville	All	8:30am-12:00pm	Planning and Priority Setting	Open Enrollment	505 Deaderick Street   1st Floor   Training Room 2	PAPS1000	HR-PAPS101017-001
10/10/17	Nashville	All	1:00pm-4:00pm	Planning and Priority Setting	Training for Trainers	505 Deaderick Street   1st Floor   Training Room 2	PAPST4T1000	HR-PAPST4T101017-001
10/11/17	Nashville	All	8:30am-12:30pm	Quality Decision Making	Open Enrollment	505 Deaderick Street   1st Floor   Training Room 3	QDMG2014	HR-QDM101117-001
10/11/17	Nashville	All	1:00pm-4:00pm	Quality Decision Making	Training for Trainers	505 Deaderick Street   1st Floor   Training Room 3	QDMT4T1000	HR-QDMT4T101117-001
10/11/17	Nashville	All	8:30am-12:00pm	Leadership Theory and Practice	Open Enrollment	505 Deaderick Street   1st Floor   Training Room 2	LTP1001	HR-LTP101117-001

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10/12/17	Nashville	All	8:30am-2:30pm	Respectful Workplace: A Staff's Guide to Preventing Workplace Harassment	Open Enrollment	500 Deaderick Street   Ground Floor   Hearing Room	RWST1000	HR-RWS101217-001
10/12/17	Nashville	All	8:30am-2:30pm	Respectful Workplace: A Manager's Guide to Preventing Workplace Harassment	Open Enrollment	500 Deaderick Street   Ground Floor   Hearing Room	RWMG1000	HR-RWMG101217-001
10/12/17	Nashville	All	1:00pm-4:00pm	Leadership Theory and Practice	Training for Trainers	505 Deaderick Street   1st Floor   Training Room 2	LTP1000	HR-LTPt4t-101217-001
10/13/17	Nashville	All	9:30am-11:30am	Talent Review Process	Training for Trainers	505 Deaderick Street   1st Floor   Training Room 3	TRP1000	HR-TRP-101317-001
10/16/17	Nashville	All	1:00pm-4:30pm	Effective Communication	Open Enrollment	505 Deaderick Street   1st Floor   Training Room 3	EC1000	HR-EC101617-001
10/17/17	Nashville	All	8:30am-12:30pm	Developing Direct Reports	Open Enrollment	505 Deaderick Street   1st Floor   Training Room 2	DDR1000	HR-DDR101717-001
10/17/17	Nashville	All	1:30pm-4:30pm	Developing Direct Reports	Training for Trainers	505 Deaderick Street   1st Floor   Training Room 2	DDRT4T1000	HR-DDRT4T-101717-001
10/17/17	Nashville	All	1:00pm-4:00pm	Effective Communication	Training for Trainers	312 Rosa L. Parks Blvd.   3rd Floor   Conference Room M	ECT4T1000	HR-ECT4t101717-001
10/18/17-10/19/17	Nashville	All	8:00am-5:00pm	How to Facilitate	Certification	505 Deaderick Street   1st Floor   Training Room 2	HTF1000	HR-HTF-101817-001
10/18/17	Nashville	All	8:30am-12:00pm	Building Effective Teams	Open Enrollment	400 Deaderick Street   2nd Floor   Ocoee River Room	BET1000	HR-BET101817-001
10/18/17	Nashville	All	1:00pm-4:00pm	Building Effective Teams	Training for Trainers	505 Deaderick Street   1st Floor   Training Room 3	BETT4T1000	HR-BETt4t101817-001
10/19/17	Nashville	All	8:30am-12:00pm	Change Management	Open Enrollment	312 Rosa L. Parks Blvd.   3rd Floor   Training Room 9	CHMG1000	HR-CM101917-001

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10/19/17	Nashville	All	1:00pm-4:00pm	Change Management	Training for Trainers	312 Rosa L. Parks Blvd.   3rd Floor   Training Room 9	CHMG2000	HR-CMt4t101917-001
10/24/17	Nashville	All	8:30am-12:00pm	Self-Management	Open Enrollment	505 Deaderick Street   1st Floor   Training Room 2	SM1000	HR-SM102417-001
10/24/17	Nashville	All	1:00pm-4:00pm	Self-Management	Training for Trainers	505 Deaderick Street   1st Floor   Training Room 2	SMT4T1000	HR-SMT4T102417-001
10/25/17	Nashville	All	8:30am-12:00pm	Conflict Management	Open Enrollment	312 Rosa L. Parks Blvd.   3rd Floor   Conference Room M	CMGT2000	HR-CMGT102517-001
10/25/17	Nashville	All	1:00pm-4:00pm	Conflict Management	Training for Trainers	312 Rosa L. Parks Blvd.   3rd Floor   Conference Room M	CFMG1000	HR-CFMGt4t-102517-001
10/26/17	Nashville	All	8:30am-12:00pm	Effective Presentation Skills	Open Enrollment	505 Deaderick Street   1st Floor   Training Room 2	EPSkills1000	HR-EPSkills102617-001
10/26/17	Nashville	All	1:00pm-4:00pm	Effective Presentation Skills	Training for Trainers	505 Deaderick Street   1st Floor   Training Room 2	EPS1000	HR-EPSt4t-102617-001